

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
April 20, 2016**

Members Present:

Chris Tusing	Shenandoah County	Pam Keeler	Frederick County
Jamie Tharp	Shenandoah County	Tommy Price	Frederick County
Mike Utley	Consumer	Kevin Catlett	Warren County
Angela Stidham	Clarke County	Eddie McClellan	City of Winchester
Bryan Conrad	Clarke County	Josh Gray	Page County
Jason Burns	Clarke County	Brenda Higgs	Page County
Callie Dove	Warren County	Jon Henschel	City of Winchester

Staff and visitors:

Tracey McLaurin

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the February 17, 2016 minutes was made by Eddie McClellan, seconded by Callie Dove and carried unanimously.

Correspondence

None

Financial Report

The General Checking report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Tommy Price. The motion carried unanimously.

The Communications Fund report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Tommy Price. The motion carried unanimously.

Director's Report

The Director discussed the ongoing AHA instructor update. The Healthcare Provider materials have been released and the Heartsaver materials will be released in the next two weeks. She also discussed the current office lease which will come up for renewal in the fall of 2017 and what some future options are.

President's Report

No report.

State EMS Advisory Board

No report.

There were no reports from the following committees:

Communications

Disaster Committee

Executive Committee

Finance

Instructor Network- next meeting is currently being scheduled.

Regional EMS Performance Improvement- next meeting is scheduled for next week.

Regional Trauma Performance Improvement- next meeting is scheduled for next week.

Stroke Triage

Awards

The chairperson reported that nominations are currently being accepted until May 23, 2016.

The director encouraged and challenged all Board members to nominate just one person this year. The banquet is scheduled for June 22.

Unfinished Business

None

New Business

Nomination Committee

The nomination committee was assigned by President Henschel. The committee will be Jason Burns as chairperson with committee members Eddie McClellan and Chris Tusing.

Review and Approval of Plans

Regional Drug/Narcotics Accountability Policy

Both plans were sent to all Board members prior to tonight's meeting for review. Upon review and discussion a motion was made by Mike Utley, with a second by Jason Burns to approve this plan. Motion passed unanimously.

Regional Diversion Plan

This plan was approved with a motion by Kevin Catlett and second by Eddie McClellan.

RSAF Grant Reviews

A total of three grants were reviewed with the submitting agencies. The results were presented at the end of the meeting. The highest scoring applications in order were received from Clear Brook Volunteer Fire & Rescue Company, Round Hill Volunteer Fire & Rescue, and John H Enders Volunteer Fire & Rescue. Grades & additional information will be submitted to OEMS by the Executive Director by the prescribed deadline.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Eddie McClellan, seconded by Jason Burns and carried unanimously.