

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
April 19, 2017**

Members Present:

Jordan Highland	Shenandoah County	Pam Keeler	Frederick County
Mike Utley	Consumer	Larry Oliver	Frederick County
Jason Burns	Clarke County	Mark Barenklau	Frederick County
Bryan Conrad	Clarke County	Josh Gray	Page County
Kevin Catlett	Warren County	Brenda Higgs	Page County
Callie Dove	Warren County		
Raymond Cross	Warren County		
Jon Henschel	City of Winchester		
Eddie McClellan	City of Winchester		

Staff and visitors:

Tracey McLaurin

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the February 15, 2017 minutes was made by Larry Oliver, seconded by Eddie McClellan, and carried unanimously.

Correspondence

None to report at this time.

Financial Report

The General Checking report was distributed by e-mail to the group. A motion to accept was made by Eddie McClellan with a second by Mark Barenklau. The motion carried unanimously.

The Communications Fund report was distributed by e-mail to the group. A motion to accept was made by Larry Oliver with a second by Mark Barenklau. The motion carried unanimously.

Director's Report

The director provided a copy of her report to the state by e-mail. She reported that the annual dinner & awards presentation will be held June 21, 2017 at the Front Royal Volunteer Fire Dept. Nominations for regional awards are being accepted until May 26.

President's Report

No report at this time.

State EMS Advisory Board

The next meeting of the Advisory Board will be held at the beginning of May.

Committee Reports (only those with a report)

Regional EMS Performance Improvement/Trauma- Callie Dove reported that as of the last meeting in February several of the agencies were still non-compliant with the reporting requests. The committee's next meeting will be held in May.

Regional Awards

The date of the annual meeting & awards presentation will be Wednesday, June 21, 2017 at the Front Royal Volunteer Fire Department. Award nomination forms are available on the website. The director encouraged all directors to submit just one nomination this year.

Protocol Review

Larry reviewed the work currently being done by the committee. They held a meeting February 16th & are hopeful for a July 1st rollout. Their next meeting is scheduled for April 20.

Medical Direction Board

The Board will meet in May to review the proposed changes to the regional protocols.

Unfinished Business

None

New Business

Regional Trauma Triage Plan

A copy was sent to the group by e-mail for review. A motion was made by Kevin Catlett to approve as written, second by Raymond Cross, with unanimous approval.

Regional Diversion Plan

A copy was sent to the Board members by e-mail. A motion was made by Kevin Catlett to approve as presented, second by Jamie Tharp, with unanimous approval.

RSAF Grant Reviews

The Board met with representatives from all 11 agencies applying for grants this cycle. At the completion the Council rated the top 4 grants as follows:

- 1- LF-C01/06-17 Page County Sheriff's Office
- 2- LF-C03/06-17 Reynold's Store (ambulance request)
- 3- LF-C10/06-17 Warren County Sheriff's Office
- 4- LF-C04/06-17 Gore Volunteer Fire & Rescue Co.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Larry Oliver, seconded by Mike Utley and carried unanimously at 2020.