

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
October 19, 2016**

Members Present:

| | | | |
|----------------|-------------------|-----------------|--------------------------------|
| Chris Tusing | Shenandoah County | Pam Keeler | Frederick County |
| Jamie Tharp | Shenandoah County | Larry Oliver | Frederick County |
| Mike Utley | Consumer | Eddie McClellan | City of Winchester |
| Jason Burns | Clarke County | Jon Henschel | City of Winchester |
| Bryan Conrad | Clarke County | Josh Gray | Page County |
| Angela Stidham | Clarke County | Brenda Higgs | Page County |
| Kevin Catlett | Warren County | Dr. Jack Potter | Chairman, Medical Direction |
| Callie Dove | Warren County | | |
| Raymond Cross | Warren County | | |

Staff and visitors:

Tracey McLaurin

Call to Order:

The meeting was called to order at 1835 by President Henschel.

Approval of Minutes

A motion to approve the August 17, 2016 minutes was made by Mike Utley, seconded by Jamie Tharp and carried unanimously.

Correspondence

The Executive Director reported no pertinent correspondence at this time.

Financial Report

The General Checking report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Larry Oliver. The motion carried unanimously.

The Communications Fund report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Jason Burns. The motion carried unanimously.

Director's Report

The written quarterly report was distributed in the meeting packet.

President's Report

The President handed out the FY17 committee list.

State EMS Advisory Board

The Board has not met since the last Council Board meeting. One topic of discussion is moving the changes to the Rules & Regulations forward at the state level.

Committee Reports

Disaster Committee- The committee met on Sept. 14, 2016. A discussion was held about the possible revisions to the plan along with an overview of the upcoming active shooter drill being held in Winchester on Sept. 24. The next meeting will be held before the end of the year.

Instructor Network- Next meeting will be held Nov. 2.

Regional EMS Performance Improvement/Trauma

The spreadsheets have been distributed to all the agencies. The deadline for the 1st quarter has been pushed back to the end of November because of the delay releasing the info.

Stroke Committee

The next meeting is scheduled for November.

Medical Direction Board

The next meeting will be held November 14, 2016 at 2pm.

Nominations Committee

Jason Burns reported that Mark Barenklau has been nominated by Frederick County to replace outgoing Board member Tommy Price as their representative & the committee recommends approval. The motion was seconded by Dr. Potter & passed unanimously. Mark will be notified by the Director & asked to attend in December.

Protocol Review

Larry Oliver reported that the committee met in July & again in September & has the revisions ready to submit to the Medical Direction Board for review.

Unfinished Business

None

New Business

RSAF Grant Reviews

A total of ten grants were reviewed with the submitting agencies. The results were presented at the end of the meeting. The highest scoring applications in order were received from Blue Ridge Volunteer Fire & Rescue as the region's top priority, tying for second was Millwood Station Volunteer Fire & Rescue **AND** Stephens City Fire & Rescue (Lucas device), and tying for 3rd was Stephens City Volunteer Fire & Rescue (Likepak 15) **AND** Luray Volunteer Rescue Squad.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Mike Utley, seconded by Bryan Conrad and carried unanimously.