

Lord Fairfax EMS Council  
MCI Committee  
June 2, 2009

Members present: Larry Oliver – FCFRD, Lee Coffelt – Mt. Weather/BFD, Wayne Dodson – WCFD, Jeffrey Long – FEMA, Eddie McClellan – WRF, Tim Williams – SCFR, Wesley Shifflett – PCFR, Sandy Webster – WFR, Sharon Baroncelli – SC/PCRC, Lynn Miller – Winchester City, Tracey McLaurin and Ron Stickley - LFEMSC

The meeting was called to order by Chairman – Lee Coffelt. He opened up the meeting by discussing the goal and the basic definition of the MCI committee. The goal and purpose of the committee is to take the MCI plan and change it to better meet the jurisdictions within the council. The current plan does not align with the resources the jurisdictions currently have available to them. The committee needs to identify resources in the council area.

The plan was last revised in February 2009 by Lee Coffelt, Tommy Price and Ron Stickley to update the current NIMS terminology. Lee discussed the need to review and test the plan. He feels that the plan needs to be tested on a regular basis. He feels that Medical Direction and hospital administration needs to be invited to the next meeting.

1. Preface:

Remove the word council after LFEMSC Council.  
Change response guide to response plan  
Move definitions to end of document

2. Basic Definitions:

2.1. 1 Delete this operational guide after MCI Plan and change to MCI guide  
2.1.1 and 2.1.2 Remove locality (to entire guide)  
2.1.7 Change a written plan to written system

3. Scope of the MCI Plan

No comments

4. Authority

No change

5. Purpose of MCI Response Guide – change guide to plan

5.1 Make MCI Plan single and remove Mutual Aid Response Guide

Question is whether this section needs to be relocated to another section of the plan. The committee will revisit this item later.

5.1.3 Delete locality and move to section 4 and delete last sentence.

6. General Provisions

6.1.2 Third sentence ECC – add to definitions

6.1.5 Disaster Committee will remain the name of the committee

6.1.5 Change ICS to unified command system

6.1.6 Add exercise to definitions and add table top, functional, or full scale to definition, change yearly to annual, locality to jurisdictional, change update to reviewed and delete said in last line.

Extensive discussion on clarification of how often does the council and jurisdictions have to conduct a disaster drill. It was decided that this plan should be offered to the jurisdictions and make a schedule off of their decision. The definitions for a drill will be a table top, functional, or full scale. The committee agreed to incorporate in the plan 2 drills every 5 years.

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7. Level of Categories

The committee noted that there are two conflicting categories per the state template. The priority is backwards compared to the levels. Larry believes that the MCI levels are the amount of units needed to respond to an incident. It was suggested to contact OEMS to clarify or ask Heather Philips to attend the meeting. The committee agreed we will revisit this section.

8. Potential Incidents

8.1.5 Change usual to unusual

Add 8.2.11 School and Universities/Colleges

Add 8.2.12 Mass gathering events

9. Management Goals: Move to section after purpose (Section 5)

9.1.12 Change manpower to personnel

10. Incident Priorities: Move to section after Management Goals

10.1.4 add support personnel and change all responders/providers to personnel

11. Participants

11.1.5 Change transpiration to transportation

The committee suggested that all definitions be a separate document that will incorporate all plans at the council level.

The committee will begin the next review beginning with section 13.

The next committee meeting is scheduled for June 30, 2009 at 1400 hours in the joint training room.

There being no further business the meeting was adjourned at 1545 hours.

Respectfully submitted,

*Ron Stickley*

Ron Stickley  
EMS Systems Planner

