

**Lord Fairfax EMS Council Special Called
Board Meeting
FINAL Minutes
October 14th, 2009**

Members Present:

Larry Oliver	Frederick County	Sandra Drake	Shenandoah County
Pam Keeler	Frederick County	Perry McAlister	City of Winchester
Jeff Long	Frederick County	John Henschel	City of Winchester
Wayne Armbrust	Clarke County	Eddie McClellan	City of Winchester
Jason Burns	Clarke County	Richard Funkhouser	Shenandoah County
Mike Utley	Warren County	Chris Rucker	Valley Health

Staff Present:

Tracey McLaurin, Executive Director

Call to Order:

Meeting called to order at 1830 by President Eddie McClellan

Approval of Minutes

Motion to approve August 12th and September 9th minutes was made by Larry Oliver, seconded by C.W. Armbrust, motion carried unanimously.

Correspondence

Director McLaurin reported that resolutions supporting LFEMSC have been received from jurisdictions and that a third board member from Shenandoah County still needed to be appointed.

Financial Report

General checking report presented as attached. Motion to accept the general checking report as submitted made by Richard Funkhouser, second by Mike Utley, motion carried unanimously.

Communications fund report presented as attached. Motion to accept the Communications Report as submitted made by Larry Oliver, second by Perry McAlister, motion carried unanimously.

Director's Report

Executive Director McLaurin presented the attached Directors Report and Quarterly Council Report with additional commentary that she was concerned about volunteers getting flu vaccines and called special attention to the ongoing success of the CPR training program.

President's Report

President McClellan made the following additional committee assignments:

Plans Review-Larry Oliver, dr. Jack Potter, Wes Shifflet, Jeff Long, and Ron Stickley (staff)

Trauma-John Henschel, Mike Utley, Jason Burns, Lisa Wells, Scott Higgs

Continuity – Sandra Drake, Chris Rucker, Julie Young, Pam Keeler, Tracey McLaurin (staff)

Advisory Board Report

Advisory Board report presented by Larry Oliver, included that a statewide guideline and drug box committee being formed and a statewide trauma triage plan being discussed / ready for vote. Dr. Potter

is representing the region of the guidelines committee, there is no local representative on the drug box committee.

Communications Report

Communications report was presented announcing that the grant money has been received.

Disaster Committee Report

Disaster Committee is scheduled to meet again soon.

Finance Committee Report

Finance Committee report presented as attached.

PI / Trauma PI Report

The PI / TPI Committee met 10/13/2009 and reviewed the 4th quarter statistics, including how to integrate the results into training sessions. Overall compliance with data submission is reported to be at 60%. Letters are being sent to non-compliant agencies.

Awards Banquet Report

No report / no meeting.

Training Committee Report

Training Committee report included the announcement that new regional guidelines were being rolled out currently.

Medical Direction

Committee set to meet again on 10/26/2009 – report to follow from that meeting.

Budget Approval

Motion to approve the 3^{yr} budget as presented made by Mike Utley, seconded by Jason Burns. Motion carried

Motion to approve the 1yr budget as presented made by Richard Funkhouser, seconded by C.W. Ambrust, motion carried.

Grant Review

One grant was presented for review by the Stanley Volunteer Fire Department in Page County. The grant seeks funding for a 12 lead ECG monitor/defibrillator. The board rated the grant as the number one priority of the grants presented (there being no other grants).

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Jason Burns, seconded by Richard Funkhouser, motion carried unanimously.