

**Lord Fairfax EMS Council Special Called  
Board Meeting  
FINAL Minutes  
September 9, 2009**

**Members Present:**

Larry Oliver	Frederick County	Sandra Drake	Shenandoah County
Pam Keeler	Frederick County	John Henschel	City of Winchester
Wayne Dodson	Warren County	Eddie McClellan	City of Winchester
Wayne Armbrust	Clarke County	Wes Shifflett	Page County
Jason Burns	Clarke County	Jill Young	Page County
Mike Utley	Warren County	Scott Higgs	Page County
Donna Dofflemyer	Warren County	Lee Coffelt	Clarke County
Richard Funkhouser	Shenandoah County	Chris Rucker	Valley Health

**Staff Present:**

Tracey McLaurin, Executive Director

**Call to Order:**

Meeting called to order at 1830 by President Eddie McClellan

**Proposed Changes to Bylaws**

Discussion on proposed changes to bylaws was led by President McClellan. Motion to accept bylaws changes made by Lee Coffelt and seconded by Wes Shifflett. Motion carried with unanimous vote by showing of hands.

**Proposed Changes to Personnel Manual:**

Executive Director McLaurin presented the changes made on behalf of the personnel manual review committee. President McClellan led a discussion on the changes. Motion to accept the personnel manual as presented made by Chris Rucker, second by Larry Oliver. Motion carried with unanimous vote by showing of hands.

**Adjournment:**

There being no further business to come before the board, a motion to adjourn was made by Larry Oliver, second by Pam Keeler, passed unanimously with adjournment at 1900 hours.