

## EMT-Basic Class Rules

1. Students must be proficient in reading, writing, & speaking the English language. Tests, quizzes, and examinations cannot be read to students.
2. All students must attend the **mandatory** AHA CPR for Healthcare Providers Course on Sunday, June 1, 2014.
3. Cellular telephones must be in **vibrate or silent mode**, as to not disturb fellow classmates.
4. The LFEMSC is a tobacco free facility. No smoking, tobacco products or alcohol in classroom or on the property.
5. Students must be 16 years of age on the first day of the training program, and anyone under the age of 18 must have obtained the written consent of their parent(s) to attend this course on the prescribed form, which will be supplied by the Coordinator.
6. Class attendance is **MANDATORY**; in case of an excused absence you must contact the class coordinator. You are allowed absences for no more than 15% of the course. Absences must be made up within 2 weeks of the missed class. You will not be allowed to take the certification examination if you have more absences than 15% of the course that have not been made up. Any student who misses three consecutive classes, without cause, shall be dropped from the class roster without further notice. It is your responsibility to make arrangements to make the missed class up.
7. Students must maintain a class average of **75%** to be eligible to take the state examination. Quizzes are given regularly.
8. Horseplay, harassment, or disruptive behavior will not be tolerated.
9. Any student who falsifies information or is found to be cheating will be immediately removed from the class.
10. Students must be on time for class.
11. Students not affiliated with an agency will need have a Criminal History Background Check completed through the LFEMSC. This is no cost to the student and the paperwork will be completed on the first day of class. Every student will have student insurance purchased for them through the Council, which will cover them when they do their Clinical/Field time.
12. Each student must complete **10** EMS calls (as a third person on a transport) with a licensed EMS agency on an ambulance.
13. ID badges will be supplied by LFEMS Council.

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14. Many class sessions will involve practical work, including crawling around on the floor, getting in and out of automobiles, etc. Class also involves physically evaluating other students as victims. Students must agree to participate both as a victim and as the health care provider performing these evaluations.
15. EMS students are expected to present a professional appearance at all times. Offensive clothing will not be allowed. Shirts must be able to be tucked in and no low neck lines or tank tops are to be worn. Closed toe shoes should be worn on practical days.
16. Each student will have to complete Incident Command Systems modules online and present the certificates before the class end date of 8/4/14.
17. The text book for this class will be: *AAOS Emergency Care and Transport of the Sick and Injured 10<sup>th</sup> Edition*. The books will be supplied on the first day of class to those who have paid for one. You may use someone else's book for the class but it must be the correct edition of the book.
18. The class coordinator or the nightly instructor has the right to ask any student to leave class.
19. There is a \$50.00 testing fee for Virginia OEMS certification. The fee for a retest will be \$25.00; this fee is for practical retest only. Your initial written test can be scheduled after successfully completing the practical testing. The cost of the initial written test will be covered by OEMS. Retesting will be at the students' expense.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date \_\_\_\_\_